



## **GARAGE CAR PARKING SIGN-UP FORM**

We honor requests for parking spots on a first-come first serve basis, with a waiting list. Please fill out the below form to reserve your spot on that list. Shareholders are given priority over non-shareholders on the waiting list. **Please return this form to Yvette DeForest at Maxx Management** via fax (914) 899-8086, e-mail (scanned) [Yvette.DeForest@maxxproperties.com](mailto:Yvette.DeForest@maxxproperties.com) or by mail to Maxx Properties - 600 Mamaroneck Ave. - Harrison, NY 10558.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Apartment #

\_\_\_\_\_  
E-mail address

\_\_\_\_\_  
Phone #

I am a tenant or shareholder currently holding a lease or proprietary lease to a unit in 616 E 18 ST. This is my request to be put onto the parking waiting list for the next available parking spots in the building's garage.

\_\_\_\_\_  
Signature of Tenant

\_\_\_\_\_  
Date

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### **Receipt/Proof of Request for a Parking Spot in 616 E 18 ST**

This part of the form is to be returned to you once we have put you onto the parking waiting list. Keep this receipt as evidence of your sign-up date. This section is to be filled out by the person processing your request only.

\_\_\_\_\_  
Name of Tenant

\_\_\_\_\_  
Apartment #

\_\_\_\_\_  
Date placed on list

\_\_\_\_\_  
Name of List Manager who Approved Request

\_\_\_\_\_  
Signature of List Manager